



## REGISTRATION

### Group Manager Instructions - step by step

- 1) Go to the conference website <http://www.australasianproteomics.org>  
Please select the **REGISTER NOW!** button located on the right hand side of the home page.
- 2) You will be presented with the following screen;

**Register for this event**  
Create a **Currinda** profile to register for this event or submit an abstract.  
[Begin here](#)

**Register with your Currinda profile**  
Login to your **Currinda** profile to register or submit an abstract to this event.  
You may have a **Currinda** profile if you have registered for an event using Currinda before, or are a member of an association managed using Currinda.

[Login](#) [Forgotten password?](#)

**Group Registration**  
If you are managing the participation of someone other than yourself or more than one person, create a group registration. This will allow you to create multiple user profiles and manage their registrations.  
[Begin here](#)

If you do **not** have a user profile already registered in the online system, please select the login option: [Group Registration](#)

Complete your own contact details. You need to create a password here that can be characters with or without numbers. Passwords are case sensitive. Fields in red must be completed.

**OR** if you already have an online profile from previous conferences or abstract submissions, please select the login option: [Register with your Currinda profile](#)

Use your email and password previously created. Please contact Bianca Hanna-Atkinson at ASN if you have trouble logging in. Email [bha@asnevents.net.au](mailto:bha@asnevents.net.au) or phone (03) 8692 2036.  
Click on **Proceed**.

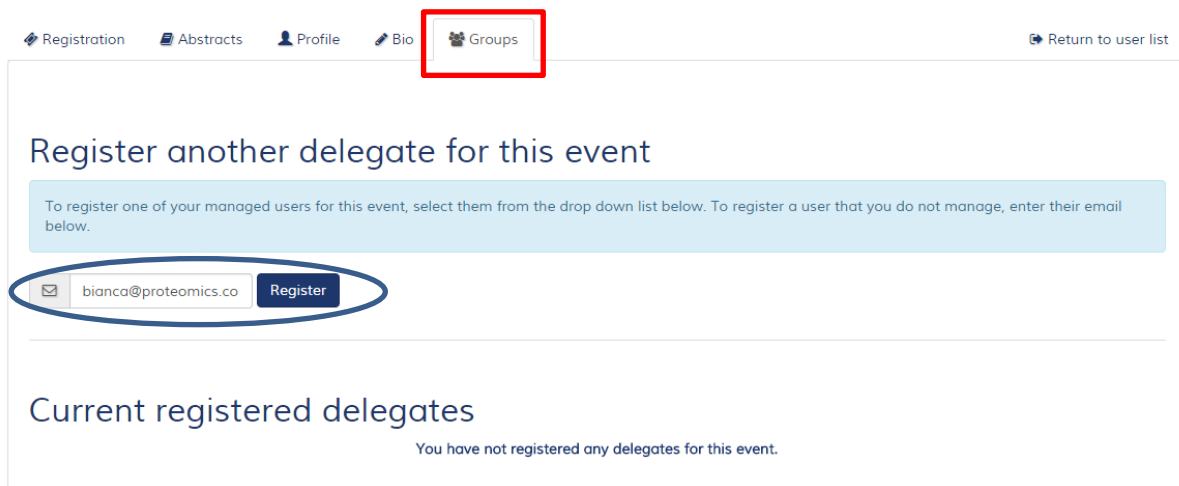
- 3) Upon login you will be directed to the Proteomics 2016 Registration Dashboard.  
If you yourself will be attending the 2016 Annual Lorne Proteomics Symposium you will need to register by selecting **"Purchase a registration"**.

Registration Abstracts Profile Bio Groups [Return to user list](#)

You have not yet registered for 21st Annual Lorne Proteomics Symposium 2016

[Purchase a registration](#) [Submit an abstract](#)

To proceed with registering a group you will need to select the **“Groups”** tab running along the top of the page. Under ‘Register another delegate for this event’ please enter their email address and click **“Register”**. We ask that you double check their profile details are up-to-date before hitting **“Save and continue”** at the bottom of the page. If the user email is not registered within the system, you will need to create a profile by completing the fields in red and select the **“Proceed”** button at the bottom of the page.



4) Membership options are not applicable for this section, so please select the **“continue”** button.

### Confirm your membership details



Our records indicate that you are a member of these organisations:



- 5) You will be provided with a list of corresponding registration types. Once selection is made please ensure to tick **“I agree to the ASN Events [terms and conditions](#)”**, press **“Continue”**.

Further clarification on registration types, costs and associated inclusions can be found on the website under the registration drop down.

## Select your registration type



### Non Member

- Full Conference Registration - Earlybird AUD **520<sup>00</sup>**  
Please note the registration rate includes membership to APS.
- Two Day Registration AUD **470<sup>00</sup>**
- One Day Registration AUD **210<sup>00</sup>**
- Corporate Registration - Earlybird AUD **800<sup>00</sup>**  
Please select if you are an industry representative who is not participating as a sponsor or exhibitor at the 2016 Symposium.
- Pre Lorne Workshop ONLY AUD **20<sup>00</sup>**

I agree to the ASN Events terms and conditions.



- 6) Dependent upon the registration type, available Add-ons and Symposium Events will be presented over the next two pages. Please make selection/s based on the descriptions provided and press **“Continue”**.

## — Add-ons



- Pre-Lorne Workshop : 3D Structure Determination by Mass Spectrometry  AUD **20<sup>00</sup>**  
Please select if you would like to attend the Pre-Lorne Workshop to be held on Wednesday 3rd February at Bio21 Institute, The University of Melbourne.
- Mass Spectrometry '101' Tutorial Series AUD **10<sup>00</sup>**  
Please select if you would like to attend this tutorial lecture to be held on Thursday 4th February at the Mass Spectrometry and Proteomics Facility, Bio21 Institute, The University of Melbourne between 12:30pm - 3:30pm.  
Please refer to the conference website for further details.

## — Symposium Events



- Welcome Function AUD 30.00  
The Welcome Function will be held amongst trade on Thursday 4th February. This event will include food and beverages.
  
- Additional Welcome Function AUD 60.00  
per unit  
The Welcome Function will be held amongst trade on Thursday 4th February. This event will include food and beverages.
  
- APS Carnival Ticket AUD 50.00  
Will be held on the lawns of Mantra Lorne on the evening of Saturday 6th February.
  
- Additional APS Carnival Ticket AUD 50.00  
per unit  
Will be held on the lawns of Mantra Lorne on the evening of Saturday 6th February.

7) Please indicate by **Yes** or **No** selection whether the registrant wishes to have their details published in the delegate handbook and in the smart phone app (if used by the APS committee).

Any dietary or special requirements will need to be provided within the allocated fields to ensure delegates are adequately provided for during the conference.

Press **“Continue”**.

## Supplementary details



Do you wish to have your details published in the delegate handbook and in the smartphone app?

(This includes name, state, organisation and supplementary details marked with )

- Yes
- No

These questions are attached to your Currinda profile. Any change to these answers will change them for all events registered using this profile.

Please list any special dietary requirements.

Gluten Free

Please list any special requirements (ie. wheelchair).

[Continue »](#)

- 8) Accommodation is being offered at the Mantra Lorne. Availability is denoted with a green tick. Further information on room types can be found by [clicking here](#). By selecting a room type you will need to add the arrival and departure dates. If accommodation will be twin share you will only need to select accommodation for one attending delegate. For another attendee simply select Yes against "Have you organised to share accommodation" and add the colleagues name within the "Who are you sharing with" category.

Please contact Bianca Hanna-Atkinson, [bha@asnevents.net.au](mailto:bha@asnevents.net.au) if you have any queries.

To proceed without accommodation, please select "No accommodation required", and press "Continue" at the bottom of the page.

## Choose your accommodation



While booking your accommodation, please note that accommodation outside these date ranges may be available. Please contact Bianca Hanna-Atkinson to enquire.

Resort Room (1 King Bed)  
 This room is 1 King Bed and includes breakfast for 1 - full prepayment is needed to secure the booking AUD219.00 per night ✓✓✓

Arrival date:

Departure date:

How many nights would you like to pre-pay:

Have you organised to share accommodation?  
 No  
 Yes

Who are you sharing with?

No accommodation required

### Mantra Lorne More info

04 Feb 05 Feb 06 Feb

<input type="radio"/> Heritage Room (1 King Bed) This room is 1 King Bed and includes breakfast for 1 - full prepayment is needed to secure the booking	AUD178.00 per night ✓ ✓ ✓
<input type="radio"/> Heritage Room - Twin (2 Single Beds) This room has 2 single beds and includes breakfast for 2 - full prepayment is needed to secure the booking	AUD198.00 per night ✓ ✓ ✓
<input type="radio"/> Resort Room (1 King Bed) This room is 1 King Bed and includes breakfast for 1 - full prepayment is needed to secure the booking	AUD219.00 per night ✓ ✓ ✓
<input type="radio"/> Resort Room - Twin (2 Single Beds) This room has 2 single beds and includes breakfast for 2 - full prepayment is needed to secure the booking	AUD239.00 per night ✓ ✓ ✓
<input type="radio"/> One bedroom apartment (1 Queen Bed) This room is 1 Queen Bed a sofa bed and includes breakfast for 1 - full prepayment is needed to secure the booking	AUD250.00 per night ✓ ✓ ✓
<input type="radio"/> One bedroom apartment - Twin (1 Queen Bed + Sofa Bed) This room is 1 Queen bed and 1 sofa bed and includes breakfast for 2 - full prepayment is needed to secure the booking	AUD270.00 per night ✓ ✓ ✓
<input type="radio"/> Two bedroom apartment (1 Queen Bed + 1 King Bed) This room is 1 King Bed and 1 Queen bed and includes breakfast for 1 - full prepayment is needed to secure the booking	AUD370.00 per night ✓ ✓ ✓

- 9) The registration is now complete. Please select the green button "Return to dashboard".

## Registration confirmation

### Registration confirmed

Your registration for this event has been successfully saved and will be complete on receipt of payment (if applicable). An email with your details has been sent to all email addresses attached to your Currinda profile.

- 10) You will be automatically re-directed to your Group Management page where you will see your registered delegate/s.  
Please repeat the process till all attendees are registered.

When you have completed all registrations, you will need to 'finalise your group' by selecting the option "Complete" and the bottom of the page.

Registration Abstracts Profile Bio **Groups** Return to user list

## Register another delegate for this event

To register one of your managed users for this event, select them from the drop down list below. To register a user that you do not manage, enter their email below.

Email  **Register**

## Current registered delegates

**Blanca Hanna-Atkinson-1**

Registration Items	Add-ons	Accommodation
<p><b>Academic Full Conference Registration</b> <span style="float: right;">edit</span></p> <p>Dietary requirements <span style="float: right;">edit</span></p> <p>Gluten Free</p> <p>Special requirements <span style="float: right;">edit</span></p> <p>None</p>	<p><b>Add-ons</b> <span style="float: right;">edit</span></p> <p>Pre-Lorne Workshop : 3D Structure Determination by Mass Spectrometry <span style="float: right;">edit</span></p> <p>Bruker Workshop Session : Gain Deeper Biological Insight by Accelerating Your Omics Research <span style="float: right;">edit</span></p> <p>Agilent Workshop Session : Technologies and Tools to Assist Disruptive and Orthogonal Approaches for Proteomics <span style="float: right;">edit</span></p> <p>Bus Transfer Thursday 4th February to Lorne @ 9:30AM <span style="float: right;">edit</span></p> <p>Bus Transfer Sunday 7th February from Lorne @ 2:00pm <span style="float: right;">edit</span></p> <p><b>Symposium Events</b> <span style="float: right;">edit</span></p> <p>Welcome Fuction <span style="float: right;">edit</span></p> <p>APS Carnival Ticket <span style="float: right;">edit</span></p> <p>The SCIEX Music and Pizza Night <span style="float: right;">edit</span></p> <p>Erskine Falls Walk/Tour <span style="float: right;">edit</span></p> <p><a href="#">+ Select more add-ons</a></p>	<p><b>Mantra Lorne - Resort Room (1 King Bed)</b> <span style="float: right;">edit</span></p> <p>3 nights accommodation</p> <p>04/02/2016 - 07/02/2016</p> <p>For enques regarding this accommodation booking, please contact Blanca Hanna-Atkinson.</p> <p><a href="#">+ Make another accommodation booking</a></p>

**Finalise your group**

After finalising you will be able to add more delegates if you wish however you will not be able to edit your own registration.

If you have registered all the delegates you are wanting to manager and added the registration items (if any) you desire for yourself, please finalise your group to allow payment. **Complete**

- 11) Once the group has been finalised the bottom section will automatically change to show the outstanding amount.

**Outstanding — \$1,297.00**

You have 0 payments pending ?

**Make another payment**

**Outstanding delegates**

You have 1 delegate that are awaiting payment.

- Blanca Hanna-Atkinson-1 — \$1,297.00

To proceed with payment of the group, please select the blue button **“Make another payment”**. This will bring you to the payment screen outlining each delegate’s registration and inclusions.

[Registration](#)
[Abstracts](#)
[Profile](#)
[Bio](#)
[Groups](#)
[\\$ Group Payment](#)
[Return to user list](#)

**Payment - total outstanding: \$1,297.00**
[Download Invoice](#)

- Amount Payable is in AUD (Australian Dollars).
- Payments via credit card will appear on your statement as "ASN Conferences Pty Ltd".
- Payments by AMEX attract a 3.3% surcharge, which will be automatically added to your payment prior to processing.
- Once your payment has been received/processed a payment confirmation email will be sent to you.
- Please do not hesitate to contact us if you do not receive your payment confirmation email within 3 business days of payment.




### Outstanding Invoice Items

Item	Cost	Quantity	GST	Outstanding
<b>Bianca Hanna-Atkinson-1</b>				
<input checked="" type="checkbox"/> Full Conference Registration - Earlybird	520.00	1	47.27	520.00
<input checked="" type="checkbox"/> Welcome Fuction	30.00	1	2.73	30.00
<input checked="" type="checkbox"/> APS Carnival Ticket	0.00	1	0	0.00
<input checked="" type="checkbox"/> Bus Transfer Thursday 4th February to Lorne @ 9:30AM	35.00	1	3.18	35.00
<input checked="" type="checkbox"/> Bus Transfer Sunday 7th February from Lorne @ 2:00pm	35.00	1	3.18	35.00
<input checked="" type="checkbox"/> Pre-Lorne Workshop : 3D Structure Determination by Mass Spectrometry	20.00	1	1.82	20.00
<input checked="" type="checkbox"/> The SCIEX Music and Pizza Night	0.00	1	0	0.00
<input checked="" type="checkbox"/> Bruker Workshop Session : Gain Deeper Biological Insight by Accelerating Your Omics Research	0.00	1	0	0.00
<input checked="" type="checkbox"/> Agilent Workshop Session : Technologies and Tools to Assist Disruptive and Orthogonal Approaches for Proteomics	0.00	1	0	0.00
<input checked="" type="checkbox"/> Erskine Falls Walk/Tour	0.00	1	0	0.00
<input checked="" type="checkbox"/> Mantra Lorne - Resort Room (1 King Bed) (payment)	219.00	3	19.91	657.00
<input checked="" type="checkbox"/> <b>Total</b>				<b>1297.00</b>

Payment can be made via credit/debit card, cheque or by invoice. Please make your selection and enter any required information. To complete the payment press the green button at the bottom of the page. EG: **Pay with Credit Card and Continue.**

Pay by credit or debit card

Please enter your credit card details in the following secure form

Card number   

Card Holders Name

Card Expiry

/

Card Verification

Pay by cheque  
 Pay by direct debit  
 Pay by invoice

Registration Cost

Credit Card Fee  (0.00% visa fee)

Total Cost

Send an additional invoice to this email address

You can send a copy of the processed invoice to an email address. This is used to notify your accounts department or send a copy to an alternate email address.